

**MINUTES**

**Monday, August 25, 2025 2:00 - 3:00 PM**

**HYBRID**

**In Person: 2615 East Ave S, La Crosse, WI 54601**

**Virtual Link: [Teams Meeting](#)**

Job Center WIFI Password: People1!

**Board Officers:**

- Jennifer Krisnowich, *Chair*
- Garrick Olerud, *Incoming Chair*
- Jon Bingol, *Treasurer*

**Board Members:**

- |  |   |  |
|--|---|--|
| <input checked="" type="checkbox"/> Bill Brockmiller | <input type="checkbox"/> Scott Perry—joined at 3pm      | <input checked="" type="checkbox"/> Chelsey Steinbrecher |
| <input checked="" type="checkbox"/> Joshua Gamer     | <input checked="" type="checkbox"/> Janelle Pogodzinski | <input checked="" type="checkbox"/> Heather Trimborn     |
| <input type="checkbox"/> Kevin Hennessey             | <input checked="" type="checkbox"/> Doug Potapenko      | <input checked="" type="checkbox"/> Becky Quinn          |
| <input checked="" type="checkbox"/> Jennifer Hunn    | <input checked="" type="checkbox"/> Matt Rice           |  |
| <input type="checkbox"/> Amanda Langrehr             | <input checked="" type="checkbox"/> Sean Rezin          |  |
| <input type="checkbox"/> Mark Lee                    | <input checked="" type="checkbox"/> Dan Schmitz         |  |
| <input checked="" type="checkbox"/> Joan Parke       | <input type="checkbox"/> Sarah Stafford                 |  |

Also attending:

LEOs & LEO Representatives: Dennis Bjork; Bruce Kilmer; John Aasen; Sarah Diedrick-Kasdorf; Malia Malone; Max Hart; Cassandra Hanan; Brad Steiner; Ken Schlimgen; Susan Fisher; Rebecca Glewen

WWWDB Staff: Beth Blakey; Kevin Ruetten; Claire Bakalars; Tira Ferry; Krissa Hoffman

DWD Staff: Linda Thompson; Stephanie Elmer; Tanya Binning; Sean Jackett; Tara Cowe-Spigai; Al Krause; Patrick Lonergan; Babucarr Kebbeh

Partners: Dena Deantl (DWD-DET); Kelly Becker (WCI); Teresa Pierce (WCI); Sawyer Meisel (DWD-LMI)

TIME	AGENDA ITEM	LINK(S)	ACTION
2:00 PM	<u>Call to Order</u> Jennifer Krisnowich, WWWDB Chair called the meeting to order at 2:03pm		
2:03 PM	<u>Minutes Approval</u> Seeking approval of July 11 <sup>th</sup> & August 13 <sup>th</sup> Board meeting minutes. Approve the July and August meeting minutes <ul style="list-style-type: none"> <li>• M/S/C Garrick O., Jennifer H.; passes unanimously</li> </ul>	<a href="#">July 1:1<sup>th</sup> &gt;&gt;</a> <a href="#">August 13<sup>th</sup> &gt;&gt;</a>	Approval

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2:05 PM	<p><u>Future Meetings</u>            -Schedule monthly meetings for the next 6 months            -In-Person Only            -Joint meetings with LEOs</p> <p>Garrick O. made the motion to have monthly meetings, some scheduled in-person meetings.</p> <p>Discussion:            -Multiple Board members expressed that mandatory in-person meetings could be difficult for them to make work.            -Matt R. brought up moving the meeting location around to different locations to allow for different members to possibly attend in-person; an idea to host at a local business and then do a business tour.            -The motion was tabled until the end of the meeting.            Garrick O. advised the next meeting date will be decided prior to the end of the meeting, as it needs to be on Board member’s calendars to allow sufficient notice.</p>		
2:20 PM	<p><u>Letter from LEOs to WWWDB Members</u>            Letter from LEOs sent to Jennifer &amp; Garrick, addressed to the WWWDB, strongly urging the following recommendations:                -Secure Dean Dorton for accounting services                -Appoint Claire Bakalars as Interim Executive Director</p> <p><u>In Consideration of Dean Dorton:</u>            -PY22 WIOA Disallowed Costs with upcoming due dates            -Outstanding Financial Statement Reports (FSRs)            -PY23 WIOA Monitoring report that has a current due date 9/2/2025 (Questioned Fiscal Only Costs \$352,222.46)</p> <p>Jennifer K. read the “Dean Dorton” section of the letter to the group.</p> <p>Motion: Garrick made the initial motion to approve Dean</p>	<p><a href="#">SEE LETTER HERE&gt;&gt;</a></p> <p><a href="#">Dean Dorton Quote</a></p>	Approval

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	<p>Dorton for accounting Implementation for 47k. Matt Rice 2<sup>nd</sup>.</p> <p>Discussion: Jon B. brought up that in reviewing the scope of work, there is concern that the scope of work does not cover everything that needs to be done, like assisting in correction of bookkeeping 7-1-22 to current day.</p> <p>Garrick O. made an amendment to original motion: The Board authorizes spending up to \$47,000 to secure Dean Dorton as the accountant, with the stipulations of a more clear and detailed scope of work.</p> <p>Role call vote for:            Garrick O. (yay); Bill B. (yay); Josh G. (yay); Jennifer H. (yay); Dan S. (nay); Joan P. (nay); Sean R. (nay); Janelle P. (yay); Doug P. (yay); Matt R. (yay); Chelsey S. (yay); Heather T. (yay); Becky Q. (yay); Jon B. (yay).            The Yay's - 11            The Nay's - 3  <b>Motion passes.</b></p>		
3:02 PM	<p><u>Budget</u>            Revisit Budget.</p> <p><i>Notes coming out of Budget meeting with DWD:</i>            Max 10% Admin (PY24 83k; PY25 74K)</p> <ul style="list-style-type: none"> <li>All subrecipient costs go to Programming (WCI is our subrecipient for Adult/DW)</li> </ul> <p>35% Direct to Participant Spending</p> <ul style="list-style-type: none"> <li>Youth: Mandatory 20% spent on Youth Work Experiences</li> </ul> <p>No more than 50% of Youth funding can be spent on ISY</p> <p>Jon B. presented a drafted budget that he brought to the meeting.</p> <p>No motion was made to approve the drafted budget.</p>	<p><a href="#">WDA9 Deliverable Table</a></p> <p><a href="#">24-25 Coordinated Monitoring Report</a></p>	No Motion made

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2:30 PM	<p><u>Interim Executive Director Approval</u>            Jennifer K. read the “Interim Executive Director” portion of the LEO letter to the group.</p> <p>Motion to make Claire into the Interim Executive Director position: Garrick O. 1<sup>st</sup>/ Doug P. 2<sup>nd</sup>            Discussion:            The Board discussed needing to have additional oversight for the interim position and for there to be more transparency on the day-to-day operations of the staff.</p> <p>Amendment to the original motion: Adding to the original motion, being able to adjust the job description as needed, and pending financial agreement.</p> <ul style="list-style-type: none"> <li>Garrick O. 1<sup>st</sup>; Doug P. 2<sup>nd</sup></li> </ul> <p>Additional Discussion</p> <p>Additional Amendment to the motion: Appoint Executive Committee approval to appoint Claire as Interim Executive Director, pending approval of wage and responsibility of duties/scope of Work</p> <ul style="list-style-type: none"> <li>Garrick O. 1<sup>st</sup>; Doug P. 2<sup>nd</sup>; motion passed unanimously</li> </ul>		Approval
3:31 PM	<p><u>EO Complaint Mediation Update</u>            Update/Discuss status of EO Complaint</p> <p>Motion to go into closed session at 3:31pm, citing Wisconsin Statutes § 19.85(1)(f)- <i>Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations..</i></p>		<p>Motion entered to go into closed session – Wisconsin Statutes 19.85(1) (f); motion to go back into open session at 3:31pm.</p> <p>Motion to go back into open session</p>

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	Roll call vote: Jon B. (yay); Janelle P. (yay); Bill B. (yay); Jennifer H (Yay); Scott P. (yay); Jennifer K. (yay); Doug P. (yay); Sean R. (yay); Chelsey S. (yay); Heather (yay); Becky Q. (yay)  Dan S., Matt R., Josh G., Joan P. left the meeting prior to going into closed session  Motion to go back into open session at 3:49pm to approve additional motion. <ul style="list-style-type: none"> <li>Jon B. 1<sup>st</sup>; Janelle P. 2<sup>nd</sup>; motion passed                unanimously</li> </ul> Motion: To give executive authority to Garrick O. in regards to EO Complaint Mediation. <ul style="list-style-type: none"> <li>Bill B. 1<sup>st</sup> ; Doug P. 2<sup>nd</sup>; motion passed                unanimously.</li> </ul>		at 3:49pm for additional motion.  Approval
3:55pm	<u>Next Board Meeting</u> Western WI WDB of Directors meeting scheduled for 9/8/2025 rescheduled to 9/29/2025 at 3-4:30p		
3:56 PM	<u>Adjournment</u> Motion to adjourn at 3:56pm. <ul style="list-style-type: none"> <li>Jon B. 1<sup>st</sup>; Doug P. 2<sup>nd</sup>.; motion passed                unanimously</li> </ul>		Approval

**->Next Board Meeting is 9/29/2025 at 3-4:30pm**

**Funding Summary**

**\*\*See Program Year 2025 Actual Allotments\*\***

Adult/Youth/DW Q1 & Q2-4 [>>HERE](#)

Rapid Response [>>HERE](#)

**We are still using PY24 dollars/allotments**

PY24 Adult/Youth/DW Q1 & Q2-4 [>>HERE](#)

Rapid Response [>>HERE](#)

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Budget Documents previously provided by Vicki: (Preliminary approved Budget)

[PY25 Budget Explained](#)

[PY25 Budget Summary](#)

[2025-05 Balance Sheet](#)

### Updates

- 1) Fiscal Agent: WWWDB Staff has submitted request to DWD to extend the due date to fiscal agent to 1/1/2026
- 2) Job Center lease: WWWDB Staff has requested an updated rental agreement from our landlord
- 3) Disallowed Costs: We need a fiscal accountant with WIOA knowledge assisting to correct our books and respond to monitoring reports from DWD
  - *DWD has re-opened PY22 WIOA Monitoring for reconsideration ~90k that will require an accountant that WIOA experience (due dates 9/30/25 & 11/28/25)*
  - *PY23 Monitoring response is coming due 9/2/2025 that has current Question Cost finding of ~352k*
- 4) An auditor will not come to audit us unless our books are fixed